

A Welcome Message from the Principal, Adrianna Kyriacou.

I am delighted that you have received a copy of our new Information Booklet and that we can share some important information about our School with you.



One of our continuing priorities is for effective communication with our wider community and this booklet will provide you with relevant, up-to-date information about what happens at our school and how it is organised. We also have an outstanding website which is constantly being updated and I recommend that you visit the site. You can visit the site by going to ...

<http://www.parksideps.sa.edu.au>

Parkside School provides high-quality teaching and support staff along with students who are engaged and happy in their learning. We have much to offer. Rapid growth in student numbers in recent years has meant a wider range of interesting and challenging programmes can be offered to students. While our students do well in a range of literacy and numeracy assessments we endeavour to offer activities and programmes which develop the whole child. Physical and health programmes support student well-being. Sporting teams, strongly supported by our parent community, offer students a choice of activities which occur both in school time and out of school hours. Choirs, Instrumental Music programmes, Chess, Debating, Jump Rope and Visual Arts also support students develop their artistic and creative skills.

Parkside is a school which strongly believes in providing our students with skills required to be inquiring, creative and confident learners. Our vision is to provide an inspirational, diverse and creative environment where students are challenged to become confident, capable and productive contributors to society.

Parent participation and involvement is vital to student learning success. We look forward to you and your child joining us at Parkside as we work together in "Building a Learning Community".

Adrianna Kyriacou
PRINCIPAL

OUR LOCATION

Parkside Primary School is a city-fringe school, less than three kilometres from the Central Business District of Adelaide. It is conveniently located close to five commuter routes to the city - Glen Osmond Road, Greenhill Road, Fullarton Road, Dutty Street and Unley Road. The school is also central to the suburb of Parkside, placing it within easy walking distance for many families.



OUR HERITAGE

Parkside Primary School is proud of its heritage. The suburb of Parkside was laid out by Colonel Light in 1839. In 1841 the Great Eastern Road (now Glen Osmond Road) was added to the plan, running diagonally past the northeast corner of the school grounds into the City of Adelaide. Glen Osmond Road still provides major access to the Central Business District making our school a convenient stop for parents on their way to and from work in the city.

Parkside School was opened on April 1st 1885, with an enrolment of 488 students. At this time the Parkside area was changing from a semi-rural to a semi-urban suburb. The single building consisted of eight classrooms. A house for the Headmaster and more classrooms were constructed soon after and new land was acquired to cater for increasing student numbers. These magnificent old buildings and grounds are still central to the operation of our school.



OUR FUTURE

We pride ourselves on the personalised service we provide, our high academic standards and our balanced approach to developing each student's individual potential. We foster in our students a love of learning, respectful relationships and a sense of responsibility.

Parkside has an interesting heritage and an exciting future. We will continue to provide the highest standards of education as well as a variety of innovative and exceptional programmes.



WE ARE PARTICULARLY PROUD OF...

LITERACY AND NUMERACY LEARNING PROGRAMMES

Our outstanding literacy and numeracy learning programmes and the positive learning outcomes they provide for all students. Our excellent teaching staff guide students in their learning through a range of challenging and engaging activities. Data collected about student progress is used professionally to inform our teaching. The information gathered is used to identify strengths and areas for development for all learners. Each student's literacy and numeracy growth is tracked and monitored annually. Staff follow our consistent approaches across the school in the teaching of Literacy and Numeracy.



PHYSICAL EDUCATION PROGRAMME

At Parkside Primary School we have a permanent Physical Education teacher who works with all the classes from Reception to Year 7, 45 minutes per week. Focus is on the development of students' skills in line with Australian Curriculum achievement standards. Classes participate in daily physical activity. Our health programmes focus on student well-being. These support students to develop understandings around healthy lifestyles. They support students to remain positive, optimistic and happy.

ARTS PROGRAMME



At Parkside we offer specialist Performing and Visual Arts programmes. These programmes focus on creativity, confidence, innovation, enjoyment and imagination. They provide students with a means to perform and display their work. Students have the opportunity to join the Senior and Junior Choir that perform throughout the year.

Student Art work is on display around the school and in the Front Office.



INFORMATION COMMUNICATION TECHNOLOGY



Our school is wireless, which allows use of tablet devices in the classrooms. We have class sets of tablets available for borrowing and this allows flexibility in their use. Classes are fitted with an Interactive TV which supports learning. iPads are also used across the school.



MAGNIFICENT BUILDINGS AND GROUNDS

A Community Use Agreement with the Council has ensured that our grounds and outdoor facilities are carefully maintained and available to our community for use after normal school hours. We have established the Kitchen Garden, which is constantly flourishing with beautiful plants, vegetables and fruits. There is an Environmental Trail along our dry creek and a natural play space has been developed in the western yard which includes a mud kitchen for all to enjoy. We have an Amphitheatre which allows for outside learning for up to 64 students at a time. Our nature play spaces are a continual focus of improvement.



STRONG COMMUNITY FOCUS AND INVOLVEMENT

Parents/Caregivers at Parkside Primary School are highly valued. They are involved in the development of the school. Parkside School offers a wide range of community activities which appeal to a cross-section of our families.

Social gatherings take place throughout the year and new families are welcomed, while social networks and relationships are established. In addition the parent community is active in setting new directions for the school.

Parent opinion is actively sought and information is communicated to all members of the community.

Governing Council, sub committees and parent groups provide forums for participation. Parent Reps from each class meet each term with the Principal and Deputy.



STUDENT SUPPORT PROGRAMMES

Parkside Primary School provides flexible and supportive learning programmes for students with special needs. We cater for students who need challenges as well as those who are experiencing specific learning difficulties.

Early Intervention is also an important aspect of our work. Staff are well-trained in identifying students with specific learning needs and our intervention programmes ensure that learners are successful and not left behind. Teachers and support staff (SSOs) work cooperatively to ensure targeted learning programmes support specific students.

Focus teachers are identified each year to take on the responsibilities of supporting students. Student Support Services offer a range of support for students who are:

- identified with a disability;
- students with challenging behaviours; and
- students requiring Literacy and Maths intervention.

OUT-OF-SCHOOL-HOURS ACTIVITIES AND CARE

The Parkside Community Child Care Centre is situated on our site and provides Before and After School Care as well as Vacation Care. All Parkside students have access to the interesting and varied programmes provided for school aged students. They can be contacted on **8373 4788**.

The Parkside Community Student Care Centre is independently operated by a trained staff and experienced Director who have a close association with the families and staff of Parkside Primary School.

The Centre provides an environment designed to enhance students' self-esteem, has a commitment to the use of non-sexist resources and non-violent and stimulating activities that reflect the needs of parents and students.



HOURS OF OPERATION

Before School Care	7.30am - 8.30am
After School	3.15pm - 6.00pm
Vacation Care	7.45am - 6.00pm

(The Centre is closed between Christmas and New Year)

FEES AND ADMINISTRATION

The Centre is a non-profit organisation with all fees going to salaries, running costs, facilities and services. Actual costs relate to hours of care and concessions apply to people on pension incomes. Payment of accounts may be made by cheque or paying directly into the centre's bank account.

OUR CLOSE LINKS WITH OTHER SCHOOLS IN THE AREA

We have close links between our staff and the staff of local Kindergartens, Primary and High Schools, which foster professional development, co-operative programmes and maximum use of facilities. We promote regular visits to our school for students from local Kindergartens. By arrangement they are able to access the full range of our facilities.



THE CURRICULUM

Parkside prides itself on providing a curriculum that encourages the talents and interests of all students from a variety of social and cultural backgrounds. We are concerned with the whole student body and their learning experiences, both within and out of the classroom. This includes the intellectual, social and physical development of each student to their full potential.

Parkside Primary ensures a quality education for its students in each of the learning areas as outlined in the Australian Curriculum:

- English
- Science
- Technology
- Mathematics
- Humanities and Social Sciences
- The Arts
- Health and Physical Education
- Languages - Chinese



ENGLISH

Students study both Texts (written material) and Language (use and comprehension) in English. This involves the many facets of speaking and listening, reading, viewing and writing in a variety of contexts and environments, using a variety of methods.



SCIENCE

There are five major areas in the study of Science, which involve working scientifically, earth and beyond, energy and change, life and living and natural and processed materials.



DESIGN & TECHNOLOGY

This learning area ensures students learn about and work with traditional, contemporary and emerging technologies that shape the world in which we live.



MATHEMATICS

Studies in Mathematics include programme areas such as numbers, algebra, measurement, geometry, statistics and probability. Students explore mathematics using problem solving, reasoning, fluency and understanding.



HUMANITIES AND SOCIAL SCIENCES

History aims to ensure that students develop an interest and enjoyment of historical study. It is designed to develop a knowledge, understanding and appreciation of the past and how our past has shaped ourselves, Australian society and the world. Geography provides opportunities for students to investigate, analyse and explain characteristics of places that make up our world.



HEALTH AND PHYSICAL EDUCATION

This area takes a holistic approach to community structures and practices, human functioning and physical activity and communication, investigation and application. Students explore these topics through the study of human development, movement and relations, safety, people and food, health of individuals and populations.



SPECIALIST TEACHERS

- Visual Arts
- Performing Arts
- Language - Chinese
- P.E.



EXTRA CURRICULUM PROGRAMMES AND ACTIVITIES INCLUDE:

- Chess Club
- SAPSASA
- After School Sport
- Jump Rope
- Recycling/ Composting
- Sustainability student group
- School Vegetable Garden
(Providing produce for the canteen)
- University of NSW competitions
- Maths Olympiad
- Student Voice
- Buddy Class
- Peer Support
- Wakakirri (biannually)
- Junior and Senior Choir



LANGUAGE - CHINESE

Parkside students study Chinese language and culture as a specific study area. A major effort is concentrated on communication.

Students are involved in oral interaction, reading, responding and writing.

OUR LOGO REFLECTS OUR SCHOOL VALUES



OUR VALUES

RESPECT

ENTHUSIASM

ACHIEVEMENT

COOPERATION

HONESTY

OUR VISION

Parkside Primary School provides an inspirational, diverse and creative environment where students are challenged to become confident, capable and productive contributors to society.

OUR MOTTO

“Building a Learning Community”

TERM DATES AND SCHOOL TIMES

TERM DATES	2021	2022	2023
Term One	27th Jan - 9th April	31st Jan - 14th April	30th Jan - 14th April
Term Two	27th April - 2nd July	2nd May - 8th July	1st May - 7th July
Term Three	19th July - 24 Sept	25th July - 30th Sept	24th July - 29th Sept
Term Four	11th Oct - 10th Dec	17th Oct - 16th Dec	16th Oct - 15th Dec

SCHOOL TIMES

Before School Care **7.30am to 8.30am**

Playground Supervision **8.30am**

Students need to be supervised in the yard by an adult prior to 8.30am.



School Commences **8.55am**

We encourage students to arrive by 8.40am.

Fruit Break **10.00am**

(All classes have a set time to eat fresh fruit or vegetables at this time to increase their energy levels.)

Recess **11.10am to 11.30am**

(Play areas supervised by school staff.)

Supervised Lunch **1.00pm to 1.10pm**

Play **1.10pm**

(Play areas supervised by school staff.)

Classes Resume **1.45pm**

School Concludes **3.15pm**

(Pick-up area supervised by school staff until 3:30pm.)

After School Care **3.15pm to 6.00pm**



VARIATIONS TO SCHOOL TIMES

Should it be necessary to vary any times, advanced notice is given through our newsletter, on our website or note from the Principal.

Students are dismissed at 2.15 pm on the last day of each term.

Adverse weather conditions do not affect our school times as all rooms are air-conditioned.



OFFICE HOURS

The School Office is open between 8.00am and 4:00pm each school day. Our friendly staff in the School Office will be happy to help you with any questions or queries you may have. You can visit the office in the Dunstan Building or phone 8271 2437.

If students are late for school they must enter through the Front Office to record their late arrival. Parents collecting students early must do so via the School Office.

FINANCE OFFICE

The Finance Office is open during 8.30am to 9.30am and 2.00pm to 3.00pm Monday to Friday.

Payments may be made by cash, cheque, Mastercard or Visa Card.

If you are unable to visit the Finance Office during the above times, please note the following options are available:

- Our online payment facility via our website www.parksideps.sa.edu.au
- Telephone/mail credit card payments
- Students can place payments in the Finance Office letter box

IMPORTANT: All payments should be clearly labelled with the student's full name, class and details of payment enclosed. The receipt will be issued to the student via their class teacher.

STATIONERY, MATERIALS AND RESOURCES

Students are provided with all stationery, materials and resources that are required for their schooling.

ABSENCE

Please let staff in the School Office or class teacher know if your child will be absent or late. This can be done through emailing the school at dl.0328_admin@schools.sa.edu.au, the class teacher, our Skoolbag app or you may like to phone through to the office. This is vitally important to ensure the school knows that all students in their care are safe and secure. If your child is late then you must bring them to the School Office to sign in through our electronic system.

OUR PROCEDURES AND SERVICES

To ensure the smooth, effective and safe running of the school, the following procedures are in place and services provided.



ENROLMENT

As our numbers continue to grow we can only enrol students living within our school zone. New Receptions need to be 5 years of age prior to May the 1st to be eligible to begin school in Term 1. Principal tours are available each term.

Admission to Parkside Primary School is dependent upon a family residing in the school zone at the time of their child commencing school. Siblings of children currently attending PPS have automatic acceptance. A student's birth certificate and proof of residency within the Parkside Primary School Zone will be requested upon application for enrolment.

In circumstances where early admission is requested under the gifted and talented category, supporting documentation from psychologist, pre-school director and parent must be provided to show the child is eligible for early entry.

Before a student enrols at Parkside Primary School the parent or guardian and the child may be required to attend an pre-enrolment meeting with the Principal.

Enrolment register forms are available from the school.

Enrolment Procedures

Families who wish to register for Reception are asked to provide details for the child(ren) they wish to enrol. These details can be provided during Term 2. Registrations received outside of this time frame may need to be put on a waiting list.

During Week 3 of Term 3, eligible families will then receive the registration of interest forms to the residential address they have provided. These forms will need to be returned to the front office no later than Week 5 of Term 3.

Verified eligible families will receive enrolment forms and transition information during Week 8 of Term 3. Families who do not meet eligibility criteria will also be notified of non-acceptance at this time. If your child has any identified additional needs, please contact the front office to make an appointment to meet with the Principal.

To confirm our acceptance of the offered position, completed enrolment forms will need to be returned to the front office by the last day of Term 3.

Enrolment at our school is dependent on:

- Child's proof of identification (Birth Certificate/Passport)
- Proof of address in our zone
- **Renting:** Current Rent Agreement covering all of the following year from your landlord and Bond Receipt (lodged with Consumer and Business Services)
- Purchase Contract of Sale/Council Rates Notice
- Recent gas or electricity bill for that property
- Visa details (if necessary)

These documents need to be provided to the school when submitting your child's registration.

TRANSITION ARRANGEMENTS

Prior to commencing at Parkside, students are involved in our Transition programme. During these visits, children spend time at the school in classrooms and the yard. As part of the transition process parents are invited to meet with the Principal. This is an opportunity to ask questions and gather information on issues about the school and how a new student will be integrated into the school.

MATERIALS AND SERVICES CHARGES

School charges are set by Governing Council each year and comprise of essential curriculum items that will be provided to students during the year. There are various payment options available for families. Finance Office will provide details of these options when invoices are distributed.

Some families may qualify for the Government School Card Scheme which provides assistance towards educational expenses. Families who wish to be considered for School Card must apply each year. If your child enrols during the course of the year, the applicable school card application must be completed during their 1st term of enrolment.

Parents and students can access school card information and application forms using the short link: sa.gov.au/education/schoolcard.

SUPERVISION

The playground is supervised by school staff from 8.30am before classes commence and until 3.30pm at the end of the day. Students who arrive at school before 8.30am will be directed to OSHC, where they will be charged accordingly. We ask that students move promptly to be picked up by parents or if walking home to leave the grounds straight after the siren sounds. The playgrounds are fully supervised during recess and lunch breaks.

CUSTODY

It is important that we know of any custody arrangements involving children. The school must be informed of details regarding who the legal custodian is, exactly who has permission to collect children after school, as well as a copy of a court order if restricted access is involved. Please feel free to discuss any issues or concerns in confidence with the Principal or class teacher.

EVACUATION AND INVACUATION PROCEDURE

We have established evacuation and invacuation procedures which are clearly displayed around the school. The whole school practises the procedures regularly.

UNIFORM

Students are encouraged to wear the school uniform. Governing Council is keen to see all students wear the School uniform or the school colours. The school colours are gold, navy and maroon. Navy pants and shorts should be plain without branding.

These include:

- Polar Fleece Jacket – Maroon
- Polo Tops – Maroon, long or short sleeved
- Girls Winter Tunic
- Girls Summer Dress
- Girls Navy Bootleg Lycra
- Boys Navy Cargo Pants
- Girls Skorts Navy
- Unisex Navy Shorts
- Hats Maroon (Reception – Year 6) Blue (Year 7)
- School Bags – Maroon



Uniform Shop is open Monday, Wednesday & Friday mornings from 8:30am.

LOST PROPERTY

All named articles will be returned to students. Unnamed items are stored in the lost property box situated in the School Office corridor, until end of term. Any unclaimed uniforms will be washed then put up for sale as second-hand items.

HATS

All students are required to wear hats during Term 1, then again from September 1st until the end of Term 4. Students attending without hats will be unable to participate in outdoor activities during school hours. A supply of new hats for purchase by parents will be available at all times from the School Office.

WEATHER AND SUN PROTECTION

Generally, the weather does not affect our activities at school. All our classrooms are air-conditioned for comfort in both hot and cold weather and the play areas are checked regularly to ensure they are safe in all conditions. On very hot days lessons may be modified to ensure student comfort. In extreme hot or wet weather students play inside during lunch time.

We have a "No Hat, No Play" policy that is strictly supervised at the appropriate times. All students wear a hat at playtime and during outside lessons in Term 1 from the first day of Spring. Hats need to be of the Legionnaire style, bucket caps or wide brimmed as approved by the Anti-Cancer Foundation (baseball caps don't provide students with enough protection). School hats can be purchased at the Uniform Shop.

We ask parents to support the school in this policy and also encourage you to provide added protection for your student by applying sunscreen.

REMEMBER: NO HAT = NO PLAY!



THE MAITIDL CANTEEN

Maitidli, meaning 'provided with food' in Kaurna, is the name of the Parkside School canteen. This is run by a canteen manager and is under the guidance of the School's Governing Council. There is a selection of healthy food available for recess and lunch.

The philosophy of Maitidli follows the healthy food guidelines recommended by the Department for Education and is extended further through linking with the School Kitchen Garden and utilising fresh organic produce grown on site. This program ensures that the School Community is guaranteed the best possible product and there is simply no beating the taste of 'home-grown' vegetables.

The majority of menu items available are made in the Maitidli kitchen, with the aim of producing food as natural as possible. This has added health benefits plus research shows that reducing additives and preservatives can result in an increase in concentration and learning in children.

Maitidli is open Tuesday Wednesday, Thursday and Friday from 8.30am. Lunch orders are either placed in the boxes located outside each classroom with name, class, order and money enclosed directly at Maitidli or via the QKR app. Orders are collected by 9.30am from the classroom so if arriving late, please deliver the lunch order to Maitidli.

You will see the students helping with serving, during recess and lunch. This is enjoyed by the students and teaches life skills at the same time!



There is a real community feel to Maitidli which is reflected in the number of volunteers who help out in various capacities. It is the volunteers who enable Maitidli to provide a variety of food choices that are healthy, fresh, dynamic and affordable. Volunteers are always welcome and are always needed.

Maitidli also has delicious coffee available, so parents and carers are able to catch up over a cup. This is a great opportunity to find out what is happening around the School Community.

PARKSIDE PRIMARY SCHOOL – BEHAVIOUR SUPPORT POLICY

Parkside Primary School's behaviour support policy guides:

- the behaviour we expect of children and young people;
- how staff, parents and carers will support positive behaviour; and
- the safe inclusion of children and young people.

Parkside Primary School's policy aligns with the Department for Education behaviour support policy.

BEHAVIOURS OF CONCERN

Behaviours that disrupt learning or safety will always receive a response that considers:

- the needs of the child or young person with behaviours of concern; and
- other people's rights to learning and safety.

HOW WE RESPOND TO BEHAVIOURS OF CONCERN

At Parkside Primary School we use specific responses to behaviours of concern.

Educator responses:

- Provide quality differentiated teaching practice. This is a way to meet each child and young person's learning styles and needs. For example, the teacher plans ahead to clearly teach values and safe and inclusive behaviours.
- Create plans that support positive behaviour change. Partner with parents, carers and others to do this.
- Explicitly teach values and safe and inclusive behaviours, keeping in mind individual differences to promote student engagement.
- Provide time and space for students to self-regulate or co-regulate with appropriate support and supervision. This might include sitting quietly, talking quietly, doing calming activities (for example, breathing and yoga) or physical activity (for example, running, shooting hoops or bouncing a ball), breathing and yoga) or physical activity (for example running, shooting hoops or bouncing a ball).
- Stopping behaviours of concern. Work with students to name and describe behaviours to help them understand what they are doing that is problematic. Redirect students to the preferred behaviour. Support students to develop and practise the skills required to maintain the preferred behaviour.
- Offer students choices that allow them to stay regulated and participate. For example offering to finish their work now or during recess and to do their work sitting down or standing up.
- Consequences should be timely, considering individual needs and relating to the behaviour. Consequences given are because the student is unable to engage in the preferred behaviour with support.

Leader responses:

- Monitor behaviour. Act on any reports about behaviour of concern. This includes incidents that happen out of hours or off-site that impact relationships at Parkside Primary School.
- Consider the use of suspension and exclusion from school to support safety. This is after we consider all other options to reduce danger.
- Report criminal offences to the police.

- Work with the Education Director and Department for Education staff to plan whole of site communications about serious behavioural incidents.
- Provide leadership and / or external assistance to facilitate restorative processes (including re-entry meetings) where staff and students directly involved require impartial assistance to resolve the issues.
- Work with all staff and parents across the site and community to look at the behaviours and strategies to mitigate them.

RESPONSIBILITIES

Children and young people:

- Treat others with kindness, respect and inclusiveness.
- Make sure their actions are safe, respectful and inclusive. This includes verbal, physical and online actions.
- Seek help from adults to intervene when they see behaviours of concern in person or online.
- Report behaviours of concern to a person they trust. This includes, parents, teachers, ssos, student wellbeing leader or a member of the leadership team.
- Support their friends and peers to seek help from trusted adults. Do this if their friends are experiencing problematic behaviours.
- Support their friends to behave in safe, respectful and inclusive ways. Do this if their friends are engaging in behaviours of concern. Students have a responsibility to restitute their behaviours accordingly.

Parents and Carers:

- Report any students concerning or unsafe behaviour to the classroom teacher, student wellbeing leader or a member of the leadership team.
- If an incident happens, work collaboratively with us to resolve concerns.
- Follow the complaint resolution process to deal with concerns. A copy of the complaint resolution process is on our website or in our front office.
- Show and encourage safe, respectful and inclusive relationships with: their own children; other students; other parents and carers and staff.
- Support their children to develop safe behaviours at home. Check on and supervise their children's social interactions, including online.
- Seek support from school staff to create consistent responses to behaviours of concern. This includes at home and at our site.
- Take part in learning opportunities about safe and inclusive behaviour. Find out how the school works with parents, carers, children and young people.
- Know about Parkside Primary's behaviour support policy and procedures. Know how to identify and report behaviours that are concerning or unsafe.
- Talk to their children about safety issues, including unsafe behaviours. Help them understand what it is, why it's harmful and how to respond. Use the same messages that Parkside Primary School promotes.
- Do not approach other students or parents about behaviours of concern. Report this to the leadership team for follow up and ensure the grievance procedures are being followed.
- Understand that, because of confidentiality, the school cannot share information about other children.
- Support their children to stay off-site during suspension, exclusion or expulsion. A child can still come on-site if they have the leader's written approval.

CAMPS AND EXCURSIONS

We believe that students get great enjoyment and learning from excursions and camps.

We look to the broader community as a valuable resource, providing experiences beyond those at school. As an integral part of the school curriculum, students are often involved with staff in the planning of these activities. They provide students with the opportunity for shared learning as well as independence and self-discipline.



School or class excursions may include whole or part-day visits to a range of venues and performances. They are linked with their curriculum learning.

In Year 3, students attend an overnight camp at the zoo. In Year 6/7, students attend a two-night camp.



COMMUNICATION

Parkside has a number of regular communication procedures in place to disseminate information within our school community. We also encourage informal communication between staff, parents and students to maintain our sense of community, to facilitate quick resolution of any concerns that may arise and to celebrate our successes.

NEWSLETTER

A newsletter is emailed to families fortnightly on a Thursday, it is also put on Skoolbag. Our Newsletter is also posted on our Website and the link is emailed to families. You can contribute at anytime to the school newsletter, please make sure before sending an article and photos to be included in the newsletter that students in photos have the relevant permissions.



SKOOLBAG

At Parkside we use Skoolbag as a way of communicating with our families. Families can access any notes that have been sent out, newsletters, calendar times and can also send in student absences. Parents are able to filter notifications based on classes.

PARENT/TEACHER INTERVIEWS

Parents are invited to meet with the class teacher in Term 1 to discuss their child, and their wellbeing. In Terms 2 and 4, a written report will be sent home. Reports are developed within the National Guidelines of reporting.

WEBSITE & FACEBOOK

Our Website is constantly up to date with essential information about our School. It also includes information about upcoming events, classes, work done on the school site and achievements to name a few aspects. The Website also includes the Newsletter, Notices, Consent Forms and other important documents.



Parkside Primary has a Facebook page. This has been created as a place for communication between school and families, we welcome your involvement.



PRINCIPAL'S TOURS

Principal's Tours are conducted during Terms 1 to 4.

STUDENT ATTENDANCE

To ensure each student's safety and to comply with the Department for Education guidelines, the School keeps daily attendance records. If for some reason your child is absent, we ask that you notify us either in writing or by phone.

We encourage all students to arrive at school on time. We understand that there may be unavoidable occasions when students are late, however, your support in ensuring that students are at school before 8.55am is appreciated.

STUDENT VOICE

The Student Voice group consists of two Presidents, two Vice Presidents and 13 other members. These students are selected by a panel of staff and students by making a short presentation outlining their skills and abilities.

The Student Voice leaders then manage priority groups. These include peer support, fundraising, fun days, sustainability and canteen. Students from Years 3 to 7 can apply to be members of these groups. Student Voice leaders meet with the Principal fortnightly and they also manage class meetings.

PARENT AND CAREGIVER INVOLVEMENT

We believe that parents' involvement in the school leads to a richer, more cohesive and exciting learning environment for both students and staff. There are many ways parents can be involved both on a formal and an informal basis.

INFORMAL INVOLVEMENT

We welcome any assistance you can give. Specific requests are printed in the Newsletter during the term but there are many on-going activities you might be interested in.

These include:

- helping with classroom activities;
- hearing students read;
- gardening, maintaining the grounds;
- coaching, helping out with sports teams;
- helping with special events - organisation, costumes, props, photos, etc.;
- helping in the Library - filing, covering books, shelving, reading to groups, typing, etc.;
- participating at working bees;
- assisting on excursions or camps;
- assisting with specialist programmes;
- participating in fundraising and social activities;
- responding to questionnaires/surveys, requests from the school; and
- giving the school feedback on specific and/or general matters.

All volunteers need to ensure they have a WWCC (Working with Children check) and their Responding to Abuse and Neglect certificate.



FORMAL INVOLVEMENT

Some school activities and responsibilities are organized on a formal basis.

These include:

- Governing Council; and
- Sub-Committees of Governing Council.

SCHOOL DENTAL SERVICE

Mitcham School Dental Clinic

Phone: 8271 0371

GOVERNING COUNCIL

Governing Council is an important part of the school's management and decision making processes. It consists of parents who are elected for a two-year term at the Annual General Meeting in February. The Governing Council also includes a staff representative and the Principal.

The Governing Council operates under the Regulations set by the Department for Education. It is an incorporated body and has major responsibilities for the development of policies and overseeing the financial management of the school.

The Council is a group through which the school community can share ideas, knowledge, skills and aspirations as well as addressing concerns and difficulties. It meets twice a term. Sub-Committee reports are presented to the Governing Council. Parents and friends of the school are very welcome to attend and participate in the meetings but should notify the Principal first. If you are interested in joining the Governing Council please contact the Principal or Governing Council Chairperson.

SUB-COMMITTEES

Sub-Committees consist of representatives from the Governing Council and other seconded parents and a school staff member. Each Sub-Committee has its own specific responsibilities but attention is paid to communication and cooperation between the sub-committees, Governing Council and staff. Anyone interested in being involved either in an on-going capacity, or to assist every now and then is most welcome. Contact the convenor, or the Principal.

Governing Council sub-committees change in response to the needs of the school.

If you would like to be involved, but are unsure how to go about it, or what you might do, please feel free to talk to the School Office for more information.

PARENTS OF PARKSIDE (POP)

In 2019, Parents of Parkside (POP) was established at the beginning of the school year. The role of POP is to:

- provide a relaxed and informal way for parents to meet and socialise and become more involved in school life;
- provide the opportunity to foster a strong sense of school community by organising social events and other activities;
- support Governing Council by working on appropriate tasks as delegated by Council; and
- raise funds for the school.

