



# Parent Information Booklet 2026



**“Building a Learning Community”**

Parkside Primary School, 12 Robsart Street, Parkside SA 5063

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Visit us at [www.parksideps.sa.edu.au](http://www.parksideps.sa.edu.au)

## Welcome Message from our Principal, Adrianna Kyriacou

Welcome to Parkside Primary School. Parkside Primary is nestled in the outer city suburb of Parkside in the eastern suburbs. I am delighted to be sharing information about our School with you.



Our students are provided with a rich and rigorous teaching and learning program which underpins our school values of:

Respect, Enthusiasm, Achievement, Cooperation and Honesty

As a member of the Parkside Primary community for over 13 years, I have witnessed incredible achievements in teaching and learning as well as a continued focus on wellbeing throughout the school. Over this time the strong community feel of Parkside has always remained and we welcome new families.

Parkside is a school which strongly believes in providing our students with the skills required to be inquiring, creative and confident learners. Our School vision is to provide an inspirational, diverse and creative environment where students are challenged to become confident, capable and productive contributors to society. Parent participation and involvement is vital to student learning success and there are many opportunities for you to be involved.

Our enrolments currently sit at 350 students in 13 classes from Reception to Year 6. Our leadership team is made of three, with a teaching staff of 22 and a student support team of 9. We ensure that each student is monitored through a vigorous case management system. This process ensures that we are tracking each student and measuring student growth and achievement. Always ensuring that we celebrate success and important milestones along the way.

Our three priority areas include Literacy (Writing), Mathematics and Wellbeing. Our leaders focus areas are in supporting our Site Improvement priorities in Literacy and Numeracy as well as drive wellbeing and innovative pedagogies across the school. All to ensure that there is a strong consistency of practice across the school and that teachers professional learning opportunities are being met.

At Parkside we believe in collaboration and ensuring that all students have access to a guaranteed and viable curriculum. Providing an environment of collaboration for staff and students will see greater consistency across the school.

A cohesive, supporting network between your child, the school and family is crucial in assisting in a child's wellbeing of engagement and will ensure students empowered, inspired and engage in their learning.



We look forward to welcoming you, and your child at Parkside as we work together in:

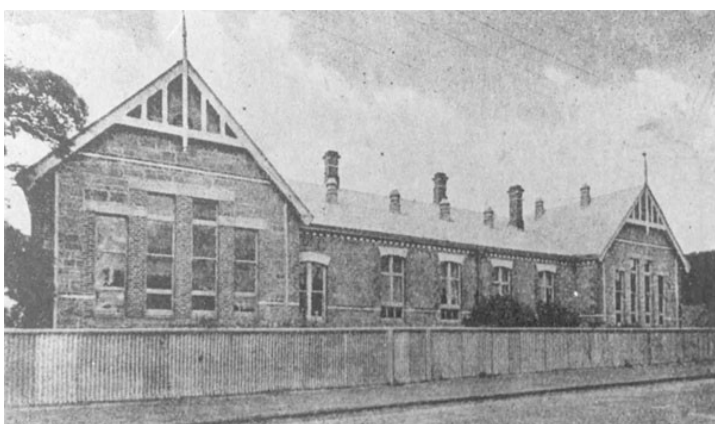
“Building a Learning Community”.

Kind regards, Adrianna (Miss K)

## Our Heritage

Parkside Primary School is proud of its heritage. The suburb of Parkside was laid out by Colonel Light in 1839. In 1841 the Great Eastern Road (now Glen Osmond Road) was added to the plan, running diagonally past the northeast corner of the school grounds into the City of Adelaide. Glen Osmond Road still provides major access to the Central Business District making our school a convenient stop for parents on their way to and from work in the city.

Parkside School was opened on April 1st 1885, with an enrolment of 488 students. At this time the Parkside area was changing from a semi-rural to a semi-urban suburb. The single building consisted of eight classrooms. A house for the Headmaster and more classrooms were constructed soon after and new land was acquired to cater for increasing student numbers. These magnificent old buildings and grounds are still central to the operation of our school.



## Our Vision + Values

*Parkside Primary School's vision is to provide an inspirational, diverse and creative environment where students are challenged to become confident, capable and productive contributors to society.*

The community has high expectations in all areas of education and students learn to achieve their personal best.

Our schools values are:

- Respect
- Enthusiasm
- Achievement
- Co-operation
- Honesty



These values are reflected throughout the learning programs and across the whole school.

We have a strong culture of parent and community support for school programs and celebrations. As such, we strive to engage and develop the potential in every child so that they can achieve at the highest possible level through quality teaching and learning.

## School Staff

**Principal:** Adrianna Kyriacou

**Deputy Principal** James Green

**Assistant Principal / Wellbeing Coordinator** Kylie Newbold

### Teaching Staff:

Reception: Lisa Fisher / Rachael Boulden / Kate Ellis

Reception Jess Schultz / Georgia Tucker

Year 1/2: Emma Tansell

Year 1/2: Meg Jolly

Year 1/2: Kat Quintana

Year 2/3: Jason Yelland

Year 3/4: Emma Bischoff

Year 3/4: Danielle Jolly

Year 4/5 Simone Segat / Carli Ramsey

Year 5/6: Chelsea McClintock

Year 5/6: Jake Cefai

Year 5/6: Brittany Petticrew

Librarian / EALD: Ina Cristia

Performing Arts: Tammy Robinson

Physical Education : Kylie Newbold

Visual Arts: Sarah Ward

Chinese: Annie Shao

### Support Staff:

Business Manager: Kerry Colmer

Leadership PA / Enrolments: Sarah Lister

Administration: Sunny Fenwick

Classroom Support: Cassie Wilsdon, Chloe Tsafaras, Emily Hoet, Nina Sabatino,  
Lina Piantadosi, Paula Smolicz, Angela Lydeamore,  
Sophie Smith, Stefan Koufidakis, Bianca Edwards,

Cleo Durward

Grounds Maintenance: John Fisher

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## Term Dates

	2026	2027
<b>Term One</b>	27th Jan - 10th April	27th Jan - 9th April
<b>Term Two</b>	27th April - 3rd July	26th April - 2nd July
<b>Term Three</b>	20th July - 25th Sept	19th July - 24th Sept
<b>Term Four</b>	12th Oct - 11th Dec	11th Oct - 10th Dec

## Office Hours

The School Office is open between 8.30am and 3:30pm each school day. Our friendly staff in the School Office will be happy to help you with any questions or queries you may have.

You can visit the office in the Dunstan Building or phone 8271 2437.



## School Times

- **Before School Care (please contact OSHC to arrange)**

**7:30am to 8:30am**

**Playground Supervision 8:30am**

*Note: Students need to be supervised in the yard by an adult prior to 8:30am*

**School Commences 8:55am**

We encourage students to arrive by 8:40am

**Fruit Break 10:00am**

*(All classes have a set time to eat fresh fruit or vegetables at this time to increase their energy levels)*

**Recess 11:10am to 11:30am**

*(Play areas supervised by school staff)*

**Supervised Lunch 1:00pm to 1:10pm**

**Play 1:10pm**

*(Play areas supervised by school staff)*

**Classes Resume 1:45pm**

**School Concludes 3:15pm**

*NOTE: Pick-up area supervised by school staff until 3:30pm*

- **After School Care (please contact OSHC to arrange)**

**3:15pm to 6:00pm**

## LATE ARRIVAL / EARLY DEPARTURE

If students are late for school they must enter through the Front Office to record their late arrival. Parents collecting students early must do so via the School Office and ensure student is signed out.

## Evacuation / Invacuation

We have established evacuation and invacuation procedures which are clearly displayed around the school. The whole school practises the procedures regularly and are discussed with the students prior.

PLEASE NOTE: Communication is sent through to parents at the event of an emergency.

## Communication

Parkside has a number of regular communication procedures in place to distribute information within our school community. We also encourage informal communication between staff, parents and students to maintain our sense of community, to facilitate quick resolution of any concerns that may arise and to celebrate our successes. At times, additional notices about special events or particular issues are also sent electronically. To be kept informed please read the school newsletter each fortnight and any notes provided. Please ensure your email address is kept up to date.

- **School Newsletter**

A newsletter is emailed to families fortnightly on a Wednesday, it is also put on audiri and posted on our Website. The newsletter is a combination of curriculum, student and school information.

- **Audiri**

At Parkside we use audiri as a way of communicating with our families. Families can access newsletters, reminders, calendar times and notices through the app. NOTE: Parents can use this to send through any student absences. This app can be downloaded on your device



- **Website and Facebook**

Our Website is constantly updated with essential information about our School. It includes information about the school and our context, newsletter, curriculum and activities, parent information, policies and finance. We encourage families to read through this information.

Parkside Primary has a Facebook page. This has been created as a place to share school highlights, upcoming events or reminders.



- **Parent / Teacher Interview**

Parents are invited to meet with the class teacher in Term 1 to discuss their child, and their wellbeing. In Terms 2 and 4, a written report will be sent home. Reports are developed within the National Guidelines of reporting. If you would like to meet with your child's teacher please email them.

## Absence

Please contact staff in the Front Office if your child will be absent or late. This can be done through the audiri app, phoning the school on 8271 2437 and leave a message or emailing at [dl.0328.admin@schools.sa.edu.au](mailto:dl.0328.admin@schools.sa.edu.au), or contacting your child's classroom teacher.



This is vitally important to ensure the school knows that all students in their care are safe and secure.

If your child is late then you must bring them to the School's Front Office to sign in through our electronic system.

## First Aid

Children who require first aid during play will see the yard duty teacher, who may direct them to the front office for further assistance.

Sick children are sent to the front office for assessment. Sometimes they just require some quiet time or a short rest. If children are unwell, front office staff will contact a parent or carer in the first instance and if we are unable to contact you we will try others on your emergency contact lists.

Sometimes children have an accident at school where it is necessary for them to have a change of clothes. The school has a small supply of emergency clothes but this is sometimes not always possible, especially if children have wet shoes. If your child has come home with a spare set of clothes we ask that you please launder and return them to school the following day. It is a good idea to pack some spare clothes for you child if they are prone to accidents.

## Student Medication

If your child has a medical condition requiring medication, a health care plan is required from your doctor. A health care plan is essential for all known medical conditions. All medicines, inhalers and EpiPens need to be pharmacy labelled. All medications are distributed from the front office, recorded in a medication log which is signed by two trained staff members.

*All medications must be provided in an original pharmacy container and have a pharmacy label with:*

- . child or young person's name*
- . date of dispensing name of medication*
- . strength of medication*
- . dose (how much to give)*
- . when the dose should be given (exact time)*
- . other administration instructions (such as to be taken with food)*
- . expiry date (where there is no expiry date the medication must have been dispensed within the last 6 months)*

If the school is not supplied with the above information, the medication cannot be administered.

- From time to time, especially through the winter months it may be necessary for you to send medication (Panadol, Advil, Nurofen etc.) for your child to school, to be administered by staff. This may not always be possible, DfE policy in relation to student medication is very clear. Please contact the Front Office for details.

## We are particularly proud of:

- **Literacy and Numeracy Learning**

Literacy and numeracy at Parkside allows for positive learning outcomes for all students. Our excellent teaching staff guide students in their learning through a range of challenging and engaging activities. Data collected about student progress is used professionally to inform our teaching. The information gathered is used to identify strengths and areas for development for all learners. Each student's literacy and numeracy growth is tracked and monitored regularly through case management meetings with leadership and the classroom teacher. Staff follow our consistent approaches across the school in the teaching of Literacy and Numeracy.

- **Physical Education Programme**

At Parkside Primary School we have a permanent Physical Education teacher who works with all the classes from Reception to Year 6, 45 minutes per week. Focus is on the development of students' skills in line with Australian Curriculum achievement standards. Classes participate in daily physical activity. Our health programmes focus incorporates student well-being and the Keeping Safe Curriculum. These support students to develop understandings around healthy lifestyles and to remain positive, optimistic and happy.

- **Arts Programme**

At Parkside we offer specialist Performing and Visual Arts programmes. These programmes focus on creativity, confidence, innovation, enjoyment and imagination. They provide students with a means to perform and display their work. Students have the opportunity to join the Senior and Junior Choir that perform throughout the year. Student Art work is on display around the school and in the Front Office. Every two years we hold a School Art show, where all students have a piece of art on display for parents to purchase.



- **Information Communication Technology**

Our school is wireless, which allows use of tablet devices in the classrooms. We have banks of tablet stations within each building for borrowing and this allows flexibility in their use. Classes are fitted with an Interactive TV which supports learning. iPads are also used across the school.

Digital Technology resources are well equipped to allow for the Digital Tech curriculum to be adequately taught. Robotics are available from Reception to Year 6 to suit content taught. We have 2 3D printers that are used to support other learning areas.

- **Student Support**

Support for Students is provided through a variety of ways, including Math & Literacy intervention programs for students who have been identified as needing an extra boost in these areas.

Students verified eligible for support under the Inclusive Education Support Program (IESP) receive support aligned to their Individual One Plan. The school has processes in place to support students with learning needs that may need differentiated support.



**We are particularly proud of:**

- Strong Community Focus And Involvement**

Parents and Caregivers at Parkside Primary School are highly valued. Parkside Primary School offers a wide range of community activities which appeal to a cross-section of our families.

Social gatherings take place throughout the year and new families are welcomed, while social networks and relationships are established. In addition, the parent community is active in setting new directions for the school.

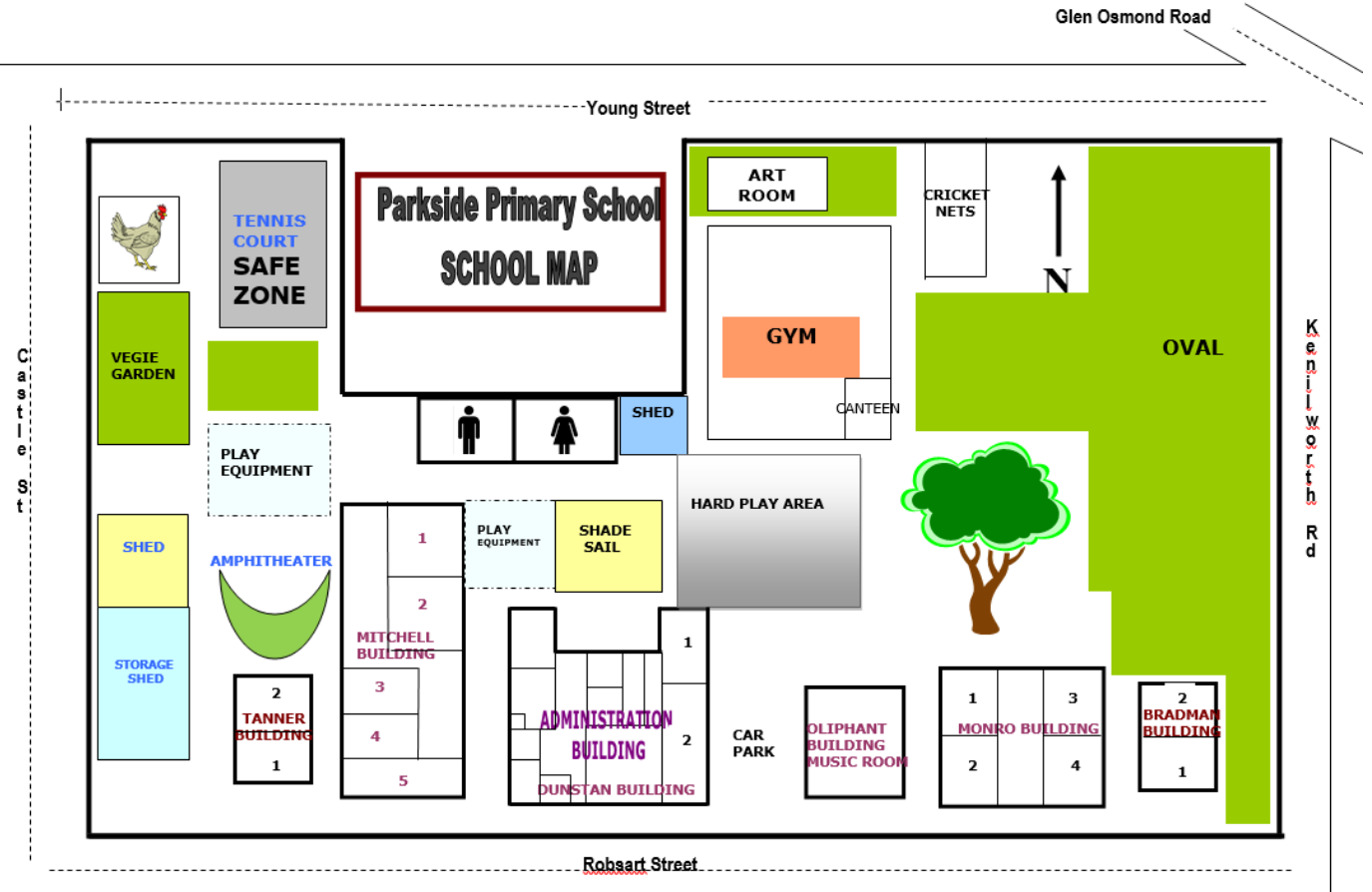
Parent opinion is actively sought and information is communicated to all members of the community.

Governing Council, sub committees and parent groups provide forums for participation. Parent Reps from each class meet each term with the Principal and other Leaders to share information.



- Magnificent Buildings and Grounds**

A Joint User Agreement with the Council has ensured that our grounds and outdoor facilities are carefully maintained and available to our community for use after normal school hours. We have an established Kitchen Garden, which is constantly flourishing with beautiful plants, vegetables and fruits. A natural play space has been developed in the western yard which includes a mud kitchen and multi purpose court for all to enjoy. We have an Amphitheatre which allows for outside learning for up to 64 students at a time. Our nature play spaces are a continual focus of improvement and our current focus is ensuring this flows through the whole school for all to enjoy.



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## Enrolment

New Receptions need to be 5 years of age prior to 1st May to be eligible to begin school in Term 1. Principal tours are available each term.

Admission to Parkside Primary School is generally dependent upon a family residing in the school zone at the time of their child commencing school. Out of zone families may be accepted depending on the capacity at the time. Siblings of children currently attending PPS have automatic acceptance. A student's birth certificate and proof of residency will be requested upon application for enrolment.

In circumstances where early admission is requested under the gifted and talented category, supporting documentation from psychologist, pre-school director and parent must be provided to show the child is eligible for early entry.

Before a student enrolls at Parkside Primary School the Parent or Guardian and the child may be required to attend a pre-enrolment meeting with the Principal.

Enrolment registration forms are available from the school, or can be downloaded from our website.

### Enrolment at our school is dependent on:

- Child's proof of identification (Birth Certificate/Passport)
- Proof of address
  - If renting:**
    - Current Rent Agreement covering all of the following year from your landlord
    - Bond Receipt (lodged with Consumer and Business Services)
    - recent gas or electricity bill for that property (*please note: we cannot accept SA Water bills*)
  - If own home:**
    - Purchase Contract of Sale or Council Rates Notice
    - recent gas or electricity bill for that property (*please note: we cannot accept SA Water bills*)
- Visa details (if applicable)

These documents need to be provided to the school when submitting your child's registration.

### Enrolment Procedures - Reception

Families who wish to register for Reception are asked to provide details and supporting documentation for the child(ren) they wish to enrol and nominate for either the beginning of the year (intake 1) or mid-year (intake 2).

Verified eligible families will receive enrolment forms and transition information during Term 3 for beginning of year enrolments and Term 1 for mid-year enrolments of that year. Families who do not meet eligibility criteria will also be notified of non-acceptance at this time. If your child has any identified additional needs, please contact the front office to make an appointment to meet with the Principal.

To confirm our acceptance of the offered position, completed enrolment forms will need to be returned to the front office by the due date advised in the offer.

### Transition Arrangements for Reception Students

Prior to commencing at Parkside, students are involved in our transition programme. During these visits, children spend time at the school in classrooms and the yard. As part of the transition process parents are invited to meet with the Principal. This is an opportunity to ask questions and gather information on issues about the school and how a new student will be integrated into the school



## Uniform

At Parkside Primary School our students are encouraged to wear the school uniform. Governing Council is keen to see all students wear the School uniform or the school colours. The school colours are gold, navy and maroon.  
*NOTE: Navy pants and shorts should be plain without branding.*

These include:

- Polar Fleece Jacket – Maroon
- Polo Tops – Maroon, long or short sleeved
- Girls Winter Tunic
- Girls Summer Dress
- Boys Navy Cargo Pants
- Girls Skorts Navy
- Unisex Navy Shorts
- Hats Maroon (Reception – Year 5) Blue (Year 6)
- School Bags – Maroon



NOTE: Uniform orders can be placed online anytime through Qkr! and items will be delivered to your child.

**The Uniform Shop is open every morning from 8:30 to 9:00am and afternoon from 3:00 to 3:30pm during term time.**

### • **Second Hand Uniform**

The Uniform shop stock a range of good quality second hand uniforms at reasonable prices, which can be viewed during opening times.

### • **Lost Property**

All named articles will be returned to students. Unnamed items are stored in the lost property box situated in the School Office corridor, until end of term. Any unclaimed uniforms will be washed then put up for sale as second-hand items. Items not suitable for re-sale will be donated to goodwill. LABELLING of clothing is required and aids greatly in the return of lost items.

### • **Hats**

All students are required to wear hats during Term 1 and from 1st September. Students attending without hats will be unable to participate in outdoor activities during school hours and will be sent to a designated area during play time.



### • **Weather and Sun Protection**

Generally, the weather does not affect our activities at school. All our classrooms are air-conditioned for comfort in both hot and cold weather and the play areas are checked regularly to ensure they are safe in all conditions. On very hot days lessons may be modified to ensure student comfort. In extreme hot or wet weather students play inside during lunch time.

We have a “No Hat, No Play” policy that is strictly supervised at the appropriate times. All students wear a hat at playtime and during outside lessons in Term 1 until May 1st and from 1st September. Hats need to be of the Legionnaire style, bucket caps or wide brimmed as approved by the Anti-Cancer Foundation (baseball caps don't provide students with enough protection). School hats can be purchased at the Uniform Shop.

We ask parents to support the school in this policy and also encourage you to provide added protection for your student by applying sunscreen.

- **Materials and Services Charge**

Parkside Primary School Governing Council set the school fees each year, with input from the school community. The Materials and Services Charge contributes to the cost of providing essential items and services used or consumed by individual students during the course of their learning. This includes printed and electronic materials, access to books, stationery supplies, curriculum materials, printing and copying for use in the educational program, library and information technology resources.

We offer a range of payment options for these fees, including options for payment by instalments.

Families may be eligible for the Department for Education's School Card Scheme. This scheme provides financial assistance to families that are eligible. Families must apply each year.

Applications can now be completed online: <https://www.sa.gov.au/topics/education-and-learning/financial-help-scholarships-and-grants/school-card-scheme>

- **Finance Office and Uniform Shop**

Opening Hours:           **Finance Office** - Monday to Friday 8:30am – 3:30pm

**Uniform Shop** - Monday to Friday 8:30am – 9:00am & 3:00pm—3:30pm

Payment Options:

- **Qkr! App** - The QKR! App is our preferred online payment system for paying school invoices. This includes either a once off payment or by manual instalments. Payments by Instalment are only available for large invoices, such as Materials and Services, and Camps. If paying instalments, the parent/caregiver is responsible for the payment and tracking of their accounts. Please note: all instalment plans must be paid in full by the invoice due date.



- **BPoint** – Payments can be made via BPoint by clicking on the link 'Click here to pay a fee at BPOINT' in the Finance section on our school website.



- **Direct Debit Instalment Plan** – plans can consist of weekly, fortnightly or monthly payments, directly debited from a bank account or credit card. These can be organised by contacting Kerryn in the Finance office. Please note: all instalment plans must be paid in full by the invoice due date.

- **Cash and Card via the Finance Office** – payments can be made from 8:30am to 3:30pm daily.



Our Morton Bay Fig

## The Maitidli Canteen



**Maitidli, meaning 'provided with food' in Kaurna, is the name of the Parkside Primary School canteen. This is run by a canteen manager and is under the guidance of the School's Governing Council. There is a selection of healthy food available for recess and lunch.**

The philosophy of Maitidli follows the healthy food guidelines recommended by the Department for Education and is extended further through linking with the School Kitchen Garden and utilising fresh organic produce grown on site. This

program ensures that the School Community is guaranteed the best possible product and there is simply no beating the taste of 'home-grown' vegetables.

The majority of menu items available are made in the Maitidli kitchen, with the aim of producing food as natural as possible. This has added health benefits plus research shows that reducing additives and preservatives can result in an increase in concentration and learning in children.

Maitidli is open Tuesday, Wednesday, Thursday and Friday from 8.30am. Lunch orders are either placed in the boxes located outside each classroom with name, class, order and money enclosed directly at Maitidli or via the Qkr app by 9am.

You will see the students helping with serving, during recess and lunch. Our canteen student sub-committee supports this throughout the year.

There is a real community feel to Maitidli which is reflected in the number of volunteers who help out in various capacities. It is the volunteers who enable Maitidli to provide a variety of food choices that are healthy, fresh, dynamic and affordable. Volunteers are always welcome and are always needed.

Maitidli also has delicious coffee available, so parents and carers are able to catch up over a cup. This is a great opportunity to find out what is happening around the School Community.



Special Food days are held throughout the school year, giving the students the opportunity to try some exciting food the our wonderful canteen staff have created.

## The Curriculum

Parkside Primary provides a balanced and comprehensive curriculum based on the Australian curriculum with a strong focus on learning disposition and skills. Through the following curriculum areas at Parkside, you will see students generating ideas and sharing their understanding of their learning experience.

Parkside Primary ensures a quality education for its students in each of the learning areas as outlined in the Australian Curriculum:

- English
- Science
- Technology
- Mathematics
- Humanities and Social Sciences

Specialist subjects at Parkside are:

- The Arts (Visual and Performing)
- Health and Physical Education
- Languages - Chinese

Students will attend these Specialist subjects once a week.



- Extra Curricular Programmes and Activities include:
  - SAPSASA
  - After School Sport
  - Recycling/ Composting
  - Sustainability student group
  - School Vegetable Garden
  - ICAS Competitions - Year 2-6
  - Maths Olympiad - Year 6
  - Student Voice
  - Buddy Classes
  - Debating—Year 5-6



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## Student Voice / House Captains

- Student Voice**

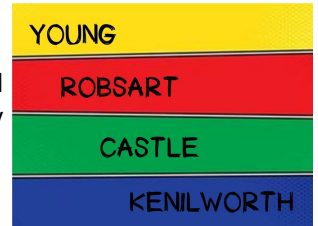
The Student Voice group consists of two Presidents, two Vice Presidents and 8 other members. These students are selected by a panel of staff and students after making a short presentation outlining their skills and abilities.

The Student Voice Leaders then manage sub-committees. These include student wellbeing, fundraising, fun days, sustainability and canteen. Students from Year 6 can apply to be members of these groups. Student Voice Leaders meet with the Principal fortnightly and manage class meetings.



- House Captains**

House Captains are selected at the beginning of the year. House Captains are selected from our year 5 and 6 students. We have 3 representatives for each house team. They work closely with our PE teacher to organise Sports Day and other lunch-time activities.



## Camps and Excursions

We believe that students get great enjoyment and learning from excursions and camps.

We look to the broader community as a valuable resource, providing experiences beyond those at school. As an integral part of the school curriculum, students are often involved with staff in the planning of these activities. They provide students with the opportunity for shared learning as well as independence and self-discipline.

School or class excursions may include whole or part-day visits to a range of venues and performances. They are linked with their curriculum learning.

Year 3 and Year 6 students attend a camp each year.

Note: For all excursions we base our costing around \$65.00 per student each year. This does not include our swimming program or camps.



## Student Welfare

### • Behaviour Support Policy

At Parkside Primary School we aim to create a safe learning environment that enables students to develop appropriate social and learning behaviours.

This is achieved through clear expectations and the pro-active and explicit teaching of skills.

The Parkside Primary School Behaviour Support Policy is based on the following principles:

- ⇒ the behaviour we expect of children and young people
- ⇒ how staff, parents and carers will support positive behaviours; and
- ⇒ the safe inclusion of children and young people

Parkside Primary School's policy aligns with the Department for Education behaviour support policy.

### • Cyber Safety

At Parkside Primary School, we are continually monitoring what students are searching, as they are blocked from many websites. Each child has signed a code of conduct in the beginning of the year around the use of IT services at school and this is always referenced, should a problem occur.

As teachers, we support students to make responsible choices when online. This is done through the Digital Technologies Curriculum as well as the Child Protection Curriculum, where Cyber Safety education plays a vital part.

What is Cyber Safety?

Cyber Safety is ensuring that all people are safe and responsible while using Information and Communication Technologies (ICT). Technology is much more accessible and students are spending more time online. There are a number of issues that students need to be aware of when online. They should be made aware of personal details online, password protection, cyber bullying etc.

There are a number of resources available online to help students understand the importance of being safe. You may want to go through these with your child as well.

### **PLEASE NOTE:**

**A full copy of the above policies can be found on the Parkside Primary School website.**



## Parent and Caregiver Involvement

We believe that parents' involvement in the school leads to a richer, more cohesive and exciting learning environment for both students and staff. There are many ways parents can be involved both on a formal and an informal basis.

### Informal Involvement

We welcome any assistance you can give. Specific requests are printed in the Newsletter during the term but there are many on-going activities you might be interested in.

These include:

- helping with classroom activities
- hearing students read
- gardening
- coaching, helping out with sports teams
- helping with special events - organisation, costumes, props, etc.
- helping in the Library - filing, covering books, shelving etc
- participating at working bees
- assisting on excursions or camps
- assisting with specialist programmes
- participating in fundraising and social activities
- responding to questionnaires/surveys, requests from the school, and each year a parent perspective survey is put out to hear your feedback in a constructive manner



### • **Volunteering**

A volunteer information pack can be obtained at the front office. Once the forms are completed, they can be emailed or returned to the front office.

NOTE: All volunteers need provide the following certificate:

- Responding to Risks of Harm, Abuse and Neglect certificate (RRHAN), you may also be required to provide a Working with Children Check (WWCC).



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### **Formal Involvement**

Some school activities and responsibilities are organised on a formal basis.

These include:

- **Governing Council**

Governing Council is an important part of the school's management and decision making processes. It consists of parents who are elected for a two-year term at the Annual General Meeting in February. The Governing Council also includes a staff representative and the Principal.

The Governing Council operates under the Regulations set by the Department for Education. It is an incorporated body and has major responsibilities for the development of policies and overseeing the financial management of the school.

The Council is a group through which the school community can share ideas, knowledge, skills and aspirations as well as addressing concerns and difficulties. It meets twice a term. Sub-Committee reports are presented to the Governing Council. Parents and friends of the school are very welcome to attend and participate in the meetings but should notify the Principal first. If you are interested in joining the Governing Council please contact the Principal or Governing Council Chairperson.

- **Sub-Committees**

Sub-Committees consist of representatives from the Governing Council and other seconded parents and a school staff member. Each Sub-Committee has its own specific responsibilities but attention is paid to communication and cooperation between the sub-committees, Governing Council and staff. Anyone interested in being involved either in an on-going capacity, or to assist every now and then is most welcome. Contact the convenor, or the Principal.

Governing Council sub-committees change in response to the needs of the school.

If you would like to be involved, but are unsure how to go about it, or what you might do, please feel free to talk to the School Office for more information.

- Canteen
- Finance
- Sustainability
- Grounds and Facilities
- POP (Parents of Parkside)
- Education

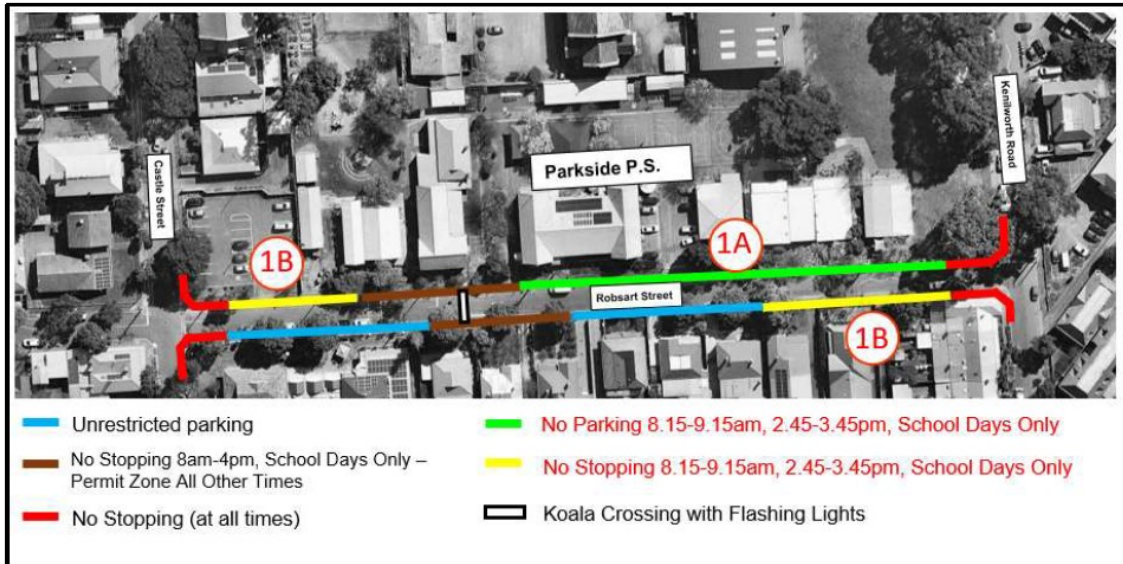


## Parking

Limited parking is available in the streets around the school grounds. Please adhere to the street signage.

A kiss and drop zone outside the main entrance provides a means to quickly deliver and pick up children at the beginning and end of the day. Do not leave your car unattended in this area. If your child is not present for pick-up parents must continue to rotate around Robsart Street.

The parking area is often busy with cars and people. Parents are asked to drive with extreme caution and adhere to the speed limit of walking pace.



Please Note:

*For the safety of yourself and children please do not walk through the staff car park when walking onto the school grounds.*

## Out of School Hours Activities and Care (OSHC)

The Parkside Community OSHC is situated on our site and provides Before and After School Care as well as Vacation Care. All Parkside students have access to the interesting and varied programmes provided for school aged students. The OSHC can be contacted on **8373 4788** or **0456 813 261**.

The Parkside Community OSHC is independently operated by trained staff and an experienced Director who has a close association with the families and staff of Parkside Primary School.

### HOURS OF OPERATION

Before School Care	7.30am - 8.55am
After School	3.15pm - 6.00pm
Vacation Care	7.30am - 6.00pm

*(Please Note: The Centre is closed between Christmas and New Year)*

### FEES AND ADMINISTRATION

The Centre is a non-profit organisation with all fees going to salaries, running costs, facilities and services. Actual costs relate to hours of care and concessions apply to people on pension incomes. Payment of accounts may be made by cheque or paying directly into the centre's bank account.



# OUR LOGO REFLECTS OUR SCHOOL VALUES



## OUR VALUES

**R**ESPECT

**E**NTHUSIASM

**A**CHIEVEMENT

**C**OOPERATION

**H**ONESTY

## OUR VISION

Parkside Primary School provides an inspirational, diverse and creative environment where students are challenged to become confident, capable and productive contributors to society.

## OUR MOTTO

“Building a Learning Community”